

23rd January 2025

Dear Parents & Carers,

I am writing to remind you that our Nursery sessions run from 8.45am and we would very much appreciate you arriving on time to your morning session.

We are experiencing an increasing number of parents arriving mid-way through a session. This affects the other children in the session who become upset when they see a mummy or daddy at the gate that isn't theirs. It also impacts the activities on offer for the children as staff are having to modify their mornings to welcome late arrivals. And finally, it is causing problems with catering. Staff are required to let the kitchen know how many children they have for each session by 9.15am. This enables the catering staff to produce the correct number of meals. If your child arrives after the order has gone in the kitchen staff will not have cooked for your child.

We understand that nursery provision is non-statutory but hope that you feel able to support us in the smooth running of our days. If you are going to be late, due to unforeseen circumstances, please can you phone the office to let them know.

Thank you in advance for your support,

Kind regards,

Kirsten Stewart



EYFS Lead